

January 17, 2011

## SAFE CAMPUS ADVISORY PARTNERS (SCAP)

### **Mandate**

The University has an ethical as well as a legal responsibility to provide a safe environment in which to study and to work. In addition, the University strives to foster the development of a safety consciousness in all members of the University community for the purpose of minimizing the risk of injury to persons or the damage to property or facilities. As safety standards change the University is committed to keeping abreast of these changes, communicating standards within the campus, and ensuring compliance on an ongoing basis including planning and implementing programs which identify, prevent, assess, and respond to violence and threats of potentially harmful behaviour. The primary objectives of SCAP is to organize resources and strategies to manage situations, support physical safety and maintain a sense of psychological safety among students and employees.

### **Terms of Reference**

1:00 SCAP shall be responsible for:

- 1:01 Identifying, assessing and managing situations where risk of violence is anticipated or imminent and may be a source of danger to students or employees of the University;
- 1:02 Identifying, assessing and managing legal obligations relating to workplace violence and domestic violence, including the obligations set out in Part III.0.1 of the Occupational Health and Safety Act;
- 1:03 Establishing and monitoring programs and procedures relating to workplace violence in support of the health and safety of all members of the University community.

2:00 Collaboration

- 2:01 Meeting the responsibilities of SCAP requires that there be regular collaboration and communication among the members of SCAP relative to those responsibilities.

3:00 Review

- 3:01 In September of each year SCAP will review the Terms of Reference and recommend revisions to ensure continued compliance with applicable legislation and the evolving needs of the University and its community.

4:00 Membership

The membership of the Safe Campus Advisory Partners shall be:

- Vice-Provost (Academic Programs and Students) and Registrar
- Vice-Provost (Graduate and Postdoctoral Studies)
- Associate Vice-President (Human Resources)
- Associate Vice President (Housing & Ancillary Services)
- Director, Campus Community Police Service
- Director, Student Health Services
- Director, Student Development Centre
- Director, Faculty Relations
- Director, of Residences
- Leader, Rehabilitation Services
- Leader, Campus Police Operations (Safe Campus Coordinator)
- Student Case Manager
- Residence Counsellor
- University Legal Counsel